

## St. Bartholomew Parish Photography Policy

The St. Bartholomew Catholic Church community believes that the faces of our parishioners are the face of Jesus Christ in our midst. Images of these faces show the Christian community in Bethesda worshipping God in the liturgy, celebrating and fostering the bonds of community, ensuring that our parish is administered well through our stewardship, educating our children and one another about Jesus Christ and his Church, and serving God by serving others. St. Bartholomew's parish leaders or representatives and parishioners will occasionally take photographs of parish events and activities that may be submitted for use on the parish website or on its Facebook page. It is important to the parish to make clear our policy regarding use of photographs.

1. Our parish uses an "opt out" policy – that is, your consent for publication of photographs in which you or your family are depicted is assumed unless you specifically opt out. You may opt out for all and any photographs, for photographs from a specific event, or for individual photographs using the "Photography Policy Opt Out Form" located on the Parish Leaders page of the website and submitting it to the Rectory.
2. Photographs may be taken at parish-sponsored functions, whether or not they are held on parish grounds, and those photographs may be published on the parish website, Facebook or in other parish materials without prior notice or approval by the subjects of the photographs, unless and until you advise the parish to the contrary.
3. You may choose to disallow the publication of any photographs of yourself and/or your minor children by filling out the Photography Policy Opt Out Form located on the Parish Leaders Page of the website and submitting it to the Rectory. That is, you may decide ahead of time and as a matter of your personal or family preference to have no photographs of yourself or your family published.
4. You may request that particular photograph(s) not be included or be removed from the website or our Facebook page. For example, if you are at an event and you do not want any photographs of you or your family published *just for that event*, we will respect your wishes. Additionally, if a photograph is published that you wish to have removed from the website, we will also respect your wishes and remove the photograph.
5. We will not sell any photographs to a third party for any reason or use whatsoever.
6. We will not include identifying information about the subjects of the photographs published online.

## St. Bartholomew Parish Photography Opt-Out Form

I do not wish my photograph/image to be used on the parish website or Facebook page.

I am providing a face-forward image of myself/my family to assist the Rectory staff and parish webmaster in honoring this request in good faith to the best of their abilities.

Thank you.

**Signature**

**Date**

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*Kindly deliver this form with photograph to the Rectory office, 6900 River Rd., Bethesda, MD, 20817, or send an electronic signed copy and image to [stbarts.admin@verizon.net](mailto:stbarts.admin@verizon.net)*